

# **FIRST Robotics Registration**

## **Instructions**

### **Account Creation**

1. Navigate to <https://my.usfirst.org/stims/Login.aspx> on the FIRST website.
2. Select the New Parent/Guardian link on the bottom right corner after certifying that you are over 18.
3. Complete the information on the web page and click the Save button.
4. After you receive an activation email, click the link, create a password and submit to activate your account.

### **Add Your Student**

5. Login to your account after selecting the OK button.
6. Once logged in, select the Add Youth button
7. Provide your student's information, make sure you check at least the "2015-2016 TBD (FRC)" checkbox in the blue section on the bottom. Then save.
8. Click on the Edit/View button under the School column on the next page.
9. Fill in the info on the school and student level. (use 92810 as zip code to find Servite), select save.

### **Team Affiliation**

10. Now, click the "Apply to FRC Team" button under FRC. Then add "3309" in the team number field. Click "Apply to Team" button.
11. Click on the Edit/View button under the Consent Form Status column.
12. Click on "Sign form" button after you have reviewed the form.

### **Verification**

13. You have now completed the student registration. If you have another youth to register, repeat steps 5-12 above.
14. Your student will receive an activation email from FIRST
15. They will need to click the link, create a password, then login and complete their registration.